



Policy Contract for The Studio, LDG

(one per family with all students listed)

Please Initial next to each and make sure you have received a copy of the rules/policies for the season.

Student Names: _____

*I understand that tuition is due by the 15th of each month and that there will be a \$10 late fee assessed if not paid by the 15th. I understand that if I fall 30 days behind on tuition that my student cannot attend class until arrangements have been made with Ms. Kim. Ms. Kim will NOT carry balances this season. _____

*I understand that the Studio's main modes of communication are email, facebook, and our comp team uses the app and that it is my responsibility to know of important dates/deadlines/information by ensuring I use or check one of these modes. I will update the front desk with changes in email. If I don't use email or facebook, I will walk into the physical locations to pick up the printed monthly newsletters/look at calendar on wall. _____

*I understand that the only MANDATORY dates all year (outside of competition team) are dress rehearsals and recital. Recital is MANDATORY for all students and TENTATIVELY will be held _____. I will mark my schedule now and make arrangements for my dancer/singer to be there. _____

*I understand the importance of attendance and am aware that if my student misses 3+ weeks in a row they will be removed from class with no refund to tuition, costumes, etc. and will be responsible for remainder of tuition if past November 1. (please see exception note below). If you know you will be gone for vacation/school activities for multiple weeks, just email Ms. Kim to make her/teachers aware _____

*I understand that I'm responsible for all costume costs for any classes my students are enrolled in. There will be a Non-Refundable costume deposit due November 1. If my child is in 1-2 classes, that deposit will be \$50; 3-4 classes will be \$100; 5+ will be \$150. All remaining costume balances will be due January 15th. There will be a \$25 late fee for costume payments past January 15th unless arrangements have been made with Ms. Kim. If your deposit is more than your costume total, you will be refunded any excess deposits. _____

***I understand that one of the best benefits of The Studio is the small capped class sizes. When I sign up for a class, I'm taking a spot away from another potential student. The Studio has to turn away students each year from classes that are filled. If I am active in class past November 1, The Studio assumes I will be finishing the year and participating in the end of year production and are now responsible for costumes and tuition through the remainder of the year (due still at monthly due dates). If I drop classes/a class past November 1, I am responsible for the remainder of the year's tuition. If I enroll between November 1 and classes closing January 1, I have 2 weeks to decide before I'm responsible for the remainder of the year.** _____

*I understand the weather policy. Ms. Kim will make the best decisions for the safety of the staff and studio and will send out communication about that night's classes typically by 2:00 via email and posting on the studio facebook page. . If any night has more than 2 cancellations because of weather, we will have a free convention day in the spring on a Saturday where they can make up classes missed. Every classroom is booked every night so there are not make up classes if I miss class for my own reasons.

I do hereby consent and agree that The Studio, or its employees, have the right to take photographs, videotape, or digital recordings of me/my child for the purpose of marketing, website, or studio photographs. I further consent that my name and identity may be revealed therein or by descriptive text or commentary. I understand that there will be no financial or other remuneration for recording me/my child, either for initial or subsequent transmission or playback. _____ (we will not tag you or your child...you are welcome to tag yourself but we take a lot of class and performance pictures)

***Any exceptions to the above policies must be approved in writing by Ms. Kim and will be for extreme situation (moving, medical issues/injuries, etc). If you have any questions regarding any policy feel free to email/call/message/ask Ms. Kim. Thank you for helping make this our best year yet!